

**City of DuPont  
Regular City Council Meeting  
May 27, 2008  
7:00 p.m.**

- Call To Order:** Mayor Jenkins called the meeting to order at 7:01 p.m.
- Roll Call:** Those present were Mayor Jenkins and Councilmembers Bailey, Coffey, Ehrenreich, Trotter, Westman, and Wilcox.
- Staff Present:** Those present were, Assistant City Administrator/Finance Director Masko, City Attorney Sterbank, City Clerk Larsen, Community Development Director Darling, Interim Police Chief Ron Goodpaster, Public Works Director Zahn and Acting Fire Chief Bob Merritt. City Administrator McDonald was excused.
- Pledge:** Councilmember Westman led the flag salute. The flag salute was followed by a moment of silence to honor our Military.
- Councilmember Marin joined the meeting at 7:03p.m.
- Presentation:** Chuck Ramey, Pierce County District Court Administrator provided background information on the initial contract between the City of DuPont and Pierce County. He highlighted changes to the proposed contract including actual costs versus revenue, increases in the number of cases, operations, and cost of living adjustments (COLA). He also discussed what an agency would need to administer a municipal court themselves.
- Council inquired about the built in cost escalation, annual COLA, duration of contract, types of cases, and who administers the City's felony cases.
- Swearing In:** *Interim Police Chief Ron Goodpaster* introduced Matt Gobel and highlighted his accomplishments in the Police Academy.  
*Mayor Jenkins* swore in Matt Gobel as a Reserve Police Officer.
- Approval of Agenda:** Mayor Jenkins moved item 9g, Resolution establishing a partnership with the Resident Owners Association (ROA) to New Business and item 17, Executive Session item 15 (before New Business). She announced that her husband is a DuPont Firefighter and will be excusing herself from the executive session regarding the Fire Department Collective Bargaining Agreement. A motion was made and seconded to approve the agenda as amended. Trotter/Coffey 7/0 motion carried.

**Public Hearing:**

**DuPont Corporate Park Development Agreement Tract X**

*Community Development Director Darling* informed Council that DuPont Corporate Park LLC Agreement for tract X was originally approved on April 22, 2008. Subsequent to that date, the applicant found that a proposed water main line location was not feasible and is requesting approval to extend a water main line through Tract X to satisfy City water line loop design requirements. A hearing on the proposed amendment to the Development Agreement is required per RCW 36.70B.200.

*Mayor Jenkins* opened the Public hearing at 7:28 p.m. and requested public comment. There being no comments, the Public Hearing was closed at 7:29 p.m.

**Approval of Consent Agenda Items:**

- Regular City Council Meeting Minutes – May 13, 2008;
- Claim Vouchers List – May 27, 2008;
- Approval of District Court Contract;
- Approval of a Visitor Readiness Coordinator Job Description;
- Authorization of Net Versant Contracts;
- Resolution Approving a Development Agreement for DuPont Corporate Park Tract X;
- Resolution Authorizing the Write-Off of Uncollectible Accounts Receivables.

A motion was made and seconded to approve the consent agenda items as amended. Coffey/Marin 7/0 motion carried. Resolution No. 08-347 and No.08-348

**Discussion Items:**

**Amendments to the International Fire Code (IFC)**

*Interim fire Chief Merritt* provided background information on the adoption of the IFC as a whole by the Council in 2006. He highlighted some of the proposed amendments regarding items such as addressing, security gate access, and alarm panel placement. The amendments will be presented to Council in the future in the form of an Ordinance.

*Council* inquired as to a mandate and the fiscal impact to the City and developers.

*Interim fire Chief Merritt* stated that these are home town amendments specific to DuPont. He stated that there would not be any fiscal impacts beyond what the City is already requiring the developers to comply with.

**Reader Board Status Update**

*Community Development Director Darling* provided a picture of a static board sign similar to the signs that the Town of Steilacoom owns and a location map of the way finder signs currently in DuPont. He stated that discussions with Quadrant on the possibility of converting some of the existing signs to larger static board signs in various locations around the City have occurred. He stated that the City will continue discussion with Quadrant in June.

*Council* inquired about the recommended locations, number of signs, cost, and support staff.

*Council* recommended pricing locking faces for the signs, and checking with the ROA to see if they are willing to donate unused letters.

**Mayor's Report:**

Announced the following:

- Council Executive Session on June 10<sup>th</sup> at 6:30 p.m. to discuss real property with the Steilacoom School Board;
- Operation We Love Our Military meeting on June 9<sup>th</sup> at 6:30 p.m. She also thanked Linda Cumberbatch for her fund raising efforts;
- Joint Council meeting in July with the Parks and Planning Agencies;
- Pioneer Middle School closing event May 31<sup>st</sup> at 2 p.m.;
- The May 2008 edition of the Seattle Metropolitan Magazine has DuPont listed in the top three as one of the best City's to live in.

**City Administrator's Report:**

Assistant City Administrator/Finance Director Masko provided the report

- Visitor Readiness Task Force meeting 10 a.m. on June 2<sup>nd</sup> at City Hall;
- She and Councilmember Coffey attended a luncheon on McChord Air Force Base (AFB) and took a tour of a C-17 to continue fostering a relationship between the City and the AFB.
- She encouraged the community to attend a free Air Exposition at McChord AFB on July 19<sup>th</sup> and 20<sup>th</sup>.

**Councilmember Reports:**

*Councilmember Wilcox* announced a meeting with Ft. Lewis on June 4<sup>th</sup> at City Hall at 1p.m. to discuss such topics as, education, transportation, and affordable housing. He invited members of the public to attend.

*Councilmember Coffey* announced a Council retreat scheduled for 9 a.m. on June 7<sup>th</sup> at City Hall. She also announced a Fire Service Task Force Meeting on May 29<sup>th</sup> at 6:30 p.m. at City Hall and encouraged members of the community to attend.

**Executive Session:**

*Mayor Jenkins* again announced that her husband is a DuPont Firefighter and will be excusing herself from the executive session regarding the DuPont Fire Department Collective Bargaining Agreement. The meeting recessed at 7:57 p.m. for 15 minutes.

*Deputy Mayor Coffey* extended the executive session at 8:12 p.m. for an additional 15 minutes. At 8:27 p.m. Deputy Mayor Coffey again extended the executive session for an additional 5 minutes. The meeting was reconvened at 8:33 p.m.

**New Business:**

**DuPont Firefighters Collective Bargaining Agreement (CBA)**

*Assistant City Administrator/Finance Director Masko* provided background information on the Firefighters CBA and highlighted the changes. She recommended approval to authorize the Deputy Mayor to sign the Fire CBA.

*Councilmember Ehrenreich* thanked staff and the Fire Union for their hard work on negotiating a contract.

A motion was made and seconded to authorize the Deputy Mayor to sign the Collective Bargaining Agreement with the DuPont Professional Firefighters Local, #3829 IAFF. Wilcox Ehrenreich 7/0 motion carried.

Mayor Jenkins returned to the meeting at 8:37 p.m.

**Resolution Establishing a Relationship with the Resident Owners Association (ROA)**

*Assistant City Administrator/Finance Director Masko* stated that the Resolution would establish a formal partnership between the ROA and the City and allow the City to post ROA events and information on our website. She stated that formal policy and procedures are forthcoming.

*Mayor Jenkins* added that the partnership will allow for us to share information with each other, create transparency, and give us the ability to share information with all citizens.

*Council* discussed concern with the ROA only allowing citizens who live in Northwest Landing area of DuPont to participate with them, other entities being allowed access to the City website, criteria required for a partnership, determining whether an entity is a City partner or a City organization, the current services the ROA provides for the City, and clearly labeling which entity is sponsoring an event.

*Mayor Jenkins* directed staff to revise the Resolution to incorporate partnership language with all citizens.

**Public/Council Comment:**

*Maurice Toussaint (Edmond Village)* thanked Council for their support of the Skate Park. He recommended setting standards for parking on City streets and volunteered to help trim street trees.

*Councilmember Coffey* recommended that staff bring information on the parking issues back to Council.

*Dan Potts (Lacey, WA)*, President of the Firefighters Local #3829 thanked Council for approving the CBA and stated that it is a pleasure to serve the Citizens of DuPont.

*Councilmember Westman* requested that the Public Hearing on the Glacier Conditional Use Permit for the mining expansion be scheduled in the evening to allow more citizens to attend, follow up on the citizen request for a Transportation Committee, and converting the Tracking Report to a spreadsheet format.

*Councilmember Wilcox* stated that the transportation group in DuPont is very enthusiastic and encouraged the Mayor to add the formation of a committee to the Council agenda.

**Adjournment:**

Mayor Jenkins adjourned the meeting at 8:58p.m.

**City of DuPont:**

---

Tamara L. Jenkins, Mayor

**Attest:**

---

Erin Larsen CMC, City Clerk