

**City of DuPont
Regular City Council Meeting
November 25, 2008
7:00 p.m.**

Call To Order: Mayor Jenkins called the Regular City Council meeting to order at 7:03 p.m.

Roll Call: Those present were Mayor Jenkins and Councilmembers Bailey, Coffey, Marin, Westman, and Wilcox. Councilmembers Enrenreich and Trotter were excused.

Staff Present: Those present were Assistant City Administrator/Finance Director Masko, City Administrator McDonald, City Attorney Sterbank, Interim Police Chief Goodpaster, Public Works Director Zahn, Interim Fire Chief Merritt, and General Clerical Hunter. City Clerk Larsen was excused.

Pledge: Mayor Jenkins led the flag salute. The flag salute was followed by a moment of silence to honor our Military and their families.

Approval of Agenda: Mayor Jenkins pulled item 7c. A motion was made and seconded to approve the agenda as amended. Coffey/Westman 5/0 motion carried.

Presentations: *Ross Swanson, Project Manager*, presented updates on the Civic Center and provided definitions of plan design and tenant improvement change orders. *Mayor Jenkins* thanked Mr. Swanson for his work and stated that a Grand Opening Event for public tours will be scheduled. *Councilmember Coffey* requested a list of upcoming change orders.

Public Comment: *Mayor Jenkins* summarized a letter received from Lee R. Chase, 309 Barksdale Ave, regarding the 2009 Budget, the demonstration reader board, and the drive-in restaurant. (Complete letter is on file in the City Clerk's office).

Approval of Consent Agenda Items:

- Claim Vouchers List – November 25, 2008;
- Lakewood Animal Control Contract for Services;
- Contract for Audio Visual Systems for the Civic Center Project;
- Police Department Civic Center Change Order;
- Contract with Tetra Tech for Fire Station Alerting System;
- Resolution to Waiving Permit Fees for Train Canopy Project.

A motion was made and seconded to approve the consent agenda items. Bailey/Coffey

Councilmember Wilcox inquired about Animal Control costs. *Assistant City Administrator/Finance Director Masko* and *City Administrator McDonald* discussed the contract, services, and costs.

Mayor Jenkins called for a vote. 5/0 motion carried. Resolution No. 08-360

Public Hearings:

2009 Proposed Annual Budget

Assistant City Administrator/Finance Director Masko presented minor changes to the 2009 Budget.

Mayor Jenkins opened the Public Hearing at 7:23pm. There being no comments the Public Hearing was closed at 7:23pm.

Discussion Items:

None

Mayor's Report:

- December 2nd Budget Workshop, 6pm;
- December 9th Regular Council Meeting and adoption of 2009 Budget, 7pm;
- December 12th Congressman Adam Smith in Mayor's Office to discuss top priority City projects and possible available federal money;
- December 23rd Regular Council Meeting has been cancelled;
- December 7th Tree Lighting Ceremony at Ross Plaza, 5:30pm;
- Presented Interim Fire Chief Merritt, who provided a Monthly Summary of Responses on the performance of ambulances available to us, and Response Performance of response times (report graphs are on file in the City Clerk's office).

Mayor Jenkins requested clarification on the CAD reports from FireCom, and stated the graphs will be available on the City's website.

City Attorney Sterbank informed Council that the CAD report listing the patient's names could not be made public.

Council discussed the report code key, availability of ambulances, the need for an ambulance on a call, the outcome when no ambulance was available, no availability of a Lakewood Captain/Paramedic in 2010 if a 2009 Levy fails, and mutual aid with Steilacoom on an elementary school call.

Interim Fire Chief Merritt explained the "2 in-2 out rule" using a demonstration with a fire hat representing a Lakewood Incident Commander Chief Officer, three toy firefighters representing DuPont's fire fighters, and toy fire truck. Chief Merritt explained that the Incident Commander is about 12 to 15 minutes away in Lakewood and has to be present before two fire fighters can enter a structure, while the third fire fighter operates the pump on the fire truck. The three fire fighters could put water on the structure before the Incident Commander arrives. He further explained how the rule would be evoked and exceptions to the rule.

City Administrator's Report:

- Provided updates on the City's Emergency Management Plan which is being reviewed by Pierce County and DuPont's Chiefs;
- Next Visitor Readiness Task Force Meeting will be 12/1/08, at 10am.

Council Reports:

Councilmember Coffey stated she accompanied Assistant City Administrator/Finance Director Masko to San Francisco for our bond rating presentation for the Civic Center. The bond under writers, who accompanied them, stated it was a great presentation.

Councilmember Wilcox provided an update on the Pierce County Regional Council Meeting he attended with City Administrator McDonald on 11/20/08 regarding affordable housing and regional growth strategy. Their next meeting will be 1/15/09. Lakewood Mayor Richardson will be meeting with Ft. Lewis, Lacey, and DuPont sometime in December regarding transportation, affordable housing, and recreation. He also attended a DUI Victims Information Panel with his wife on 11/21/08 and he attended the 11/24/08 Planning Agency Meeting on the Capital Facilities Plan and the need to strengthen Zoning and Sign Codes.

New Business:

Ordinance Setting the Regular Property Tax Levy for 2009 - Second Reading

Assistant City Administrator/Finance Director Dawn Masko stated that there have been no additional changes and the tax rate is anticipated to be a little over \$1.01. She recommended approval.

A motion was made and seconded to adopt an Ordinance relating to regular property taxes, and establishing the amount to be raised in 2009, on the assessed valuation of the property within the City. Coffey/Marin 5/0 motion carried. Ordinance No. 08-868

Ordinance Setting the Excess Tax levy for 2009 – Second Reading

Assistant City Administrator/Finance Director Dawn Masko stated there have been no additional changes and the tax rate is a little over .03 per \$1,000 assessed evaluation. She recommended approval.

A motion was made and seconded to adopt an Ordinance relating to Excess Levy property taxes, and establishing the amount to be raised in 2009, on the assessed valuation of the property within the City. Coffey/Bailey 5/0 motion carried. Ordinance No. 08-869

Ordinance Setting the EMS Tax Levy for 2009 - Second Reading

Assistant City Administrator/Finance Director Dawn Masko stated there have been no additional changes and the tax rate is a little over .42 per \$1,000 assessed evaluation. She recommended approval.

A motion was made and seconded to adopt an Ordinance relating to EMS Levy property taxes, and establishing the amount to be raised in 2009 on the assessed valuation of the property within the City. Bailey/Coffey 5/0 motion carried. Ordinance No. 08-870

Ordinances Adopting the 2009 Budget – First Reading

Assistant City Administrator/Finance Director Masko provided background information on the proposed Ordinance and the few changes since the Public Hearing.

Mayor Jenkins requested Public Comments.

No comments.

Ordinance Adopting the 3rd Quarter Budget Adjustments – First Reading

Assistant City Administrator/Finance Director Masko provided background information on the proposed Ordinance to final adjustments of expenditures and revenues of the year.

Mayor Jenkins requested public comments.
No comments.

Approval of the Hoffman Hill Div 5 Phase II Final Plat

City Administrator McDonald provided background information on the final plat of 16 acres and 62 single family lots. The conditions set by the Hearing Examiner on 1-11-07 have been met. He stated this is historic as this is the last land use residential plat that Quadrant Corporation will be bringing to the City. He invited Greg Moore to make a statement.

Greg Moore, Quadrant Homes, acknowledged City Attorney Sterbank as they worked together in the past, stated that this is a milestone as this is the last final plat of the Master Planned Community and the land was purchased in 1975. He has been on the project for 10 years and Doug Bonner has worked on the project for 7 years. He is proud of how the City and Quadrant do business and appreciated the working relationship with City Administrator McDonald. Mr. Moore added that the real story is the people who invested in a new place to live and gave it life. He further stated that they are testing a new maintenance method for storm drainage ponds in Snoqualmie Ridge using sheep and goats to keep the grass and weeds down, and they also do an excellent job on scotch broom.

A motion was made and seconded to adopt the Hoffman Hill Division 5 Phase 2 Final Plat and related documents. Coffey/Bailey

Councilmember Marin expressed concern over funds needed to maintain land that will eventually be turned over to the City.

City Administrator McDonald explained it is our standard agreement and Quadrant is in compliance with building to our codes and was included in the hearing examiner's decision.

Councilmember Marin also expressed concern over the school funding issue and population growth.

City Administrator McDonald explained Quadrant pays school impact fees required by the school district.

Councilmember Marin inquired about the conditions on Mounts Rd.

City Administrator McDonald stated it was in the Comprehensive Plan.

Mayor Jenkins called for a vote. 5/0 motion carried.

Approval of the Fed-Ex Building Expansion Mitigation Agreement

City Administrator McDonald stated the Mitigation Agreement is required in advance of issuing the SEPA decision and provided background information.

A motion was made and seconded to authorize the Mayor to sign the Mitigation Agreement for Fed Ex Building Expansion. Marin/Coffey 5/0 motion carried.

Public/Council Comment:

Jim Skinner (1463 Thompson Circle) stated he saw the success of using goats eating weeds in Lakewood, and inquired about a projection screen at the new City Hall to assist audience members in viewing documents being discussed by Council.

City Administrator McDonald stated the equipment is already being installed.

Agenda Item: 7b

Andy Estep (1398 Hudson St) expressed concern regarding his budget and taxes and worries about having to pay more future expenses and stated he would like to see the City develop a 5-year budget plan so residents would know expected future expenses.

Councilmember Coffey thanked Greg Moore and his staff at Quadrant for their willingness to answer any questions she asked, and for the planned community.

Councilmember Wilcox thanked the staff at City Hall, the Fire and Police Chief, and Greg Moore at Quadrant.

Mayor Jenkins stated she remembered when Quadrant started the first plat when she bought her house 14 years ago.

Councilmember Westman thanked Greg Moore at Quadrant and hopes to see Quadrant continue when the mining operations are completed.

Councilmember Wilcox wished everyone a Happy Thanksgiving.

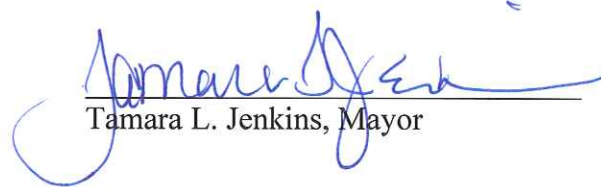
Executive Session:

None

Adjournment:

Mayor Jenkins wished everyone a Happy Thanksgiving and adjourned the meeting at 8:37 p.m.

City of DuPont:



Tamara L. Jenkins, Mayor

Attest:



Debbie Hunter, Receptionist/General Clerical