



Administrator's Friday Letter

September 25, 2009

1. Online Survey Now Available

Anyone not contacted directly by the City of DuPont's survey consultant (PRR) now has an opportunity to participate in the community survey online. The link to the survey is now available on the City website www.ci.dupont.wa.us. The survey parameter will only allow one response per computer.

2. City of DuPont Continues Implementation of CivicWeb Software

CivicWeb is an information and records management module designed to help manage records by reducing labor-intensive tasks for accessing the subject content of meetings. The City is now currently on its second phase of implementation. Erin Larsen, City Clerk and Bernadette Moreland, HR Analyst are attending on-line training sessions that will enable them to capture and track various meetings, meeting decisions, correspondence, public records requests, minutes, and other important documents using CivicWeb. Information stored in this system is also organized within a referencing system and documents can be inter-linked with powerful and user-friendly search capabilities. After they finish the on-line training, the plan is for Erin and Bernadette to train secondary users that include Department Directors and other staff members. The target date to go live using CivicWeb is the end of this year.

3. Community Development News

Innovation Partnership Zone: The State Department of Commerce called to thank DuPont for submitting an Innovation Partnership Zone application, and offered to hold a conference call to discuss DuPont's IPZ concept and how to strengthen the application for the next application cycle in 2011.

Comprehensive Plan Update: Separately, the State Department of Commerce notified DuPont that a \$17,500 grant will be available for work on the 2011 DuPont Comprehensive Plan update. Additional details will be forthcoming.

New Development Inquiry: The City has fielded inquiries regarding the 12.8 acre Residential-12 site located north of City Hall and west of Center Drive. Additional details will be forthcoming.

4. Weatherize Irrigation Systems

With the growing season coming to an end, now is the time to winterize landscape irrigation systems. Timers should be turned off, main valves closed, double check valve drained and insulated, and all irrigation lines drained.

5. Rain Garden Installation at Chloe Clark Elementary

On Tuesday of next week, our Public Works Department will be helping with the excavation and site preparations for the installation of a rain garden at Chloe Clark Elementary School. The work is being coordinated in conjunction with the School District, Pierce County Public Work and Utilities, Stewardship Partners, and Nisqually Sustainable Building Program and other partners. The rain garden design, soils, and planting materials, have all been donated.