

**City of DuPont
Regular City Council Meeting
June 26, 2007
7:00 p.m.**

- Call To Order:** Mayor Young called the meeting to order at 7:00 p.m.
- Roll Call:** Those present were Councilmembers Coffey, Crouse, Cumberbatch, Ehrenreich, Pottorff, Westman, and Wilcox.
- Staff Present:** Those present were Assistant City Administrator Schauer, City Administrator McDonald, City Attorney Kerslake, Community Development Director Darling, Fire Chief Jensen, Assistant Fire Chief Easton, Receptionist Hunter, Police Chief Pohl, and Public Works Director Zahn. City Clerk Larsen was excused.
- Pledge:** Mayor Young led the flag salute.
- Appointments:** Mayor Young recommended the appointment of Jeff Mitchell and Don Dresser to the Planning Agency.
A motion was made and seconded to approve the appointment.
Wilcox/Pottorff 7/0 motion carried.
- Mayor Young presented Reserve Police Officers John Jung, Dale Kennedy, and Charles Perez and recited the swearing in oath.
- Approval of Agenda:** A motion was made and seconded to approve the agenda.
Cumberbatch/Wilcox 7/0 motion carried.
- Public Comment:**
Captain Walter Botwinski (HHD 6th MP Group, Ft. Lewis Connector) stated he has been reassigned and presented Captain LaCederick Jackson as the new Ft. Lewis Connector representative to assist the City of DuPont.
- Approval of Consent Agenda Items:**
- May 22, 2007 – Regular Council Meeting Minutes;
 - May 15, 2007 – Council Worksession Minutes;
 - Claim Vouchers List – June 26, 2007.
- A motion was made and seconded to approve the consent agenda. Coffey/ Pottorff 7/0 motion carried.

Discussion Items:

Community Reader Board

Community Development Director Darling provided a handout on an outdoor LED reader board and the different options of styles. He stated that we would need to install the base and electrical box.

Council discussed communication methods to input messages on the sign, monthly electrical charge, inquired how many rows of messages are available, how long the messages would appear, and coordinating with the ROA.

Community Development Director Darling stated the LED reader board is fully programmable. He will research the monthly electrical costs.

City Administrator McDonald stated he will meet with the ROA if Council wants to proceed.

Mayor Young authorized that an RFP can be sent out to begin the bid process.

Cultural Heritage Committee Final Report

Councilmember Westman presented background information on the Cultural Heritage committee. He stated that the Cultural Heritage Committee accumulated 25-hours of meetings, two on-site tours, and five dialogue discussions.

Councilmember Coffey presented the report on the recommendations of acquisition of significant historic sites, signage, management, finance, and additional recommendations on behalf of the Cultural Heritage Committee.

Cultural Heritage Committee members Johanna Jones, Lorraine Overmyer, and Kathleen Trotter were introduced. Lorraine Overmyer stated that Megan Defries could not be present and thanked her for her hard work on the committee.

Council thanked the committee members and discussed the direction the committee would like Council to take, how to get information to the citizens, brown signage on the freeway, developing a map of the trail system, and our economic and marketing development.

Committee members stated that the recommendations could be part of the 2008 Strategic Plan, they are planning a picnic at the 1843 site to allow residents on property that is closed to the public, the Nisqually Indian Tribe is eager to partner with the City, and the need for Council to actively pursue historic sites.

Mayor's Report:

- Reported he will be leaving tonight's meeting at 8:30 pm due to personal business;
- Reported he attended "The Home Course" ownership transfer;
- Reported his experience at the City wide garage sale.

City Administrator's Report:

- Reported he informed Public Works to get a bid from the Small Works Roster to finish the train project this summer and prepare for the move of the locomotive engine from Ft. Lewis;
- Reported the Lodging Tax Committee had two Branding bids and will be meeting with "The Home Course" to begin promoting it.

Councilmember Reports:

Councilmember Coffey reported "The Home Course" has donated golf carts to be used for the July 4th parade.

New Business:

Agreement with Nisqually Point Defense Fund for Transfer Options

City Administrator McDonald provided background information on the NPDF conveying its rights to the DuPont guardhouse and entry gate pillars and to the “Methodist/Episcopal Mission Site” and “Interpretive Center Site”.

Councilmember Westman inquired if the Gate House would be open to the public if moved to “The Home Course” entrance.

City Administrator McDonald stated the City will discuss that issue in meetings with “The Home Course”.

A motion was made and seconded to authorize the Mayor to sign an agreement with the Nisqually Point Defense Fund transferring options to the City. Pottorff/Wilcox motion carried 7/0.

Resolution Placing the Formation of a Metro Parks District on the Ballot

City Administrator McDonald presented background information on the formation of a Metro Parks District.

Councilmember Ehrenreich inquired of tax projections for next year.

Assistant City Administrator/Finance Director Schauer stated that she will run a model for Council.

Mayor Young stated that Councilmembers will become Metro Parks District commissioners to avoid having to elect Commissioners while starting up.

Councilmember Pottorff inquired about the utility tax.

City Attorney Kerslake stated that the Council can rescind the tax.

Councilmember Westman inquired if the Parks District can have a lower rate than .75 cents per thousand.

City Attorney Kerslake stated Council can start at a lower rate and by vote of Council raise it in the future.

A motion was made and seconded to adopt a Resolution requesting the Pierce County Auditor place the formation of the DuPont Metropolitan Park District on the November 6, 2007, ballot. Crouse/Wilcox

Councilmember Ehrenreich inquired as to who would run the campaign to inform the public.

City Attorney Kerslake stated that the Council can pass the Resolution and direct staff not to file it with the State Auditor until a committee is located as they have until August 14, 2007, to file.

Mayor Young stated that the motion is still on the table.

4/3 motion carried with Councilmembers Pottorff, Ehrenreich and Westman opposed.

Resolution No. 07-325

Ordinance Amending the Personnel Policies & Procedures Manual – First Reading

Mayor Young provided background information on the Ordinance.

Councilmember Ehrenreich inquired about merit steps and the appearance of conflict of interest on the research.

City Attorney Kerslake stated there is no conflict of interest.

Council inquired about longevity pay, pay rates, and expressed concern about the 10 percent differential pay and overtime pay.

Mayor Young stated the Ordinance will be brought back for a second reading at the July 24, 2007, Council meeting.

Mayor Young left the meeting at 8:30 pm, and Deputy Mayor Cumberbatch resumed the meeting.

Ordinance Amending The DMC Regarding Subdivisions – First Reading

Community Development Director Darling provided background information on the Ordinance.

A motion was made and seconded to adopt this Ordinance as a first and second reading. Wilcox/Pottorff 7/0 motion carried.

Deputy Mayor Cumberbatch asked for Public Comments. No comments were made.

City Attorney Kerslake reminded Council that a motion was made only for a first and second reading.

A motion was made and seconded to amend the DuPont Municipal Code Title 24 regarding Subdivisions. Crouse/Westman 7/0 motion carried. **Ordinance No. 07-835**

Ordinance Adopting the Model Building, Mechanical, Plumbing, and Fire Codes – First Reading

Public Works Director Zahn provided background information on the Ordinance.

Councilmember Coffey inquired if the International Fire Code eliminated barbeques from balconies.

Fire Chief Jensen stated the elimination of barbeques on balconies above the first floor was not adopted in the International Fire Code.

Deputy Mayor Cumberbatch asked for Public Comments. No comments were made.

A motion was made to adopt this Ordinance as a first and second reading and to adopt an Ordinance of the City of DuPont, Pierce County, Washington, amending Ordinance 04-766 and amending Section 12.030.020 and Section 13.10.010 of the DuPont Municipal, relating to the adoption of revised Washington State Building, Mechanical, Plumbing, Energy, Ventilation and Indoor Air Quality, and Fire Codes. Coffey/Pottorff 7/0 motion carried.

Ordinance No. 07-836

Public/Council Comment:

None

Executive Session:

None

Adjournment:

Deputy Mayor Cumberbatch adjourned the meeting at 8:42 p.m.

Steven Young, Mayor

Linda B. Cumberbatch, Deputy Mayor

Attest:

Deborah Hunter, Receptionist