

**MINUTES**  
**DUPONT TOURISM BOARD**  
**May 11, 2009, 10am, City Hall**

Attendees: Kathleen Trotter, PJ's and City Council Member; Bill McDonald, City Administrator; Pat Malone, Visitor Readiness Coordinator; Cara Mitchell, Home Town Clipper; Amy Walker, Events Coordinator; Johanna Jones, Museum Director; Lee McDonald, Historical Society; and Deborah Kerner, Liberty Inn

1. Bill advised DTB members to be prepared to select a new Chairperson at the next meeting. And, we need to try harder to get tribal representation.

2. Updates. (a) DuPont Brochure. Printing was not acceptable and has been stopped. Several changes were recommended. (b) Website. New RFP is out for review. The RFP should be out to bidders by May 20<sup>th</sup>. (c) Historic Town Trail Map. Map is out for final review and should be at printers within two weeks. (d) Comprehensive Trail Map is in the works from Public Works.

3. Events:

New Event: 100 Year Historic Town Celebration on July 25<sup>th</sup> includes museum, train, and Kathleen volunteered to open the first floor of the Assistant Superintendent's house.

Committees are meeting and working hard especially on Operation We Love Our Military and July 4th Parade.

4. Larry, Amy, and Pat will be attending a TRCVB kick off at Chambers Bay on the 12<sup>th</sup> for the US Amateur.

5. Need to have press releases for our summer events. Amy will write the press releases for the summer events. Lee will develop a media contact list. Pat will coordinate with Amy and Lee and get the press releases out. Pat has developed a press release format.

Next Meeting: 10:00am, June 8<sup>th</sup>, 2009, Civic Center (second Monday in June).