

**City of DuPont
Regular City Council Meeting
February 26, 2008
7:00 p.m.**

Call To Order: Mayor Jenkins called the meeting to order at 7:01 p.m.

Roll Call: Those present were Mayor Jenkins and Councilmembers Coffey, Ehrenreich, Trotter, Westman, and Wilcox. Position 2 and 6 are vacant.

Staff Present: Those present were, Assistant City Administrator/Finance Director Schauer, City Administrator McDonald, City Attorney Kerslake, City Clerk Larsen, Community Development Director Darling, Interim Police Chief Ron Goodpaster, Public Works Director Zahn and Acting Fire Chief Bob Merritt.

Pledge: Councilmember Westman led the flag salute.

Approval of Agenda:

Mayor Jenkins moved item 4, Presentation by Pierce County Pre-Disaster Mitigation Committee to item 7. A motion was made and seconded to approve the agenda as amended. Coffey/Wilcox 5/0 motion carried.

Public Comment:

Don Dresser (1437 Heron Ct.) thanked Councilmembers Coffey and Westman for attending the Planning Agency Meeting. He expressed his support for sharing ideas and goals between the Council and Planning Agency members. He also recommended that Agency have their own technical expert regarding the Glacier negotiations. Mr. Dresser requested additional information on the Visitor Readiness Task Force.

Cara Mitchell (2221 McDonald Ave.) provided an update to the legislative funding for the Historical Train Canopy project. She stated that \$80,000 has been included in their preliminary budget.

Ismail Arslangiray (DuPont LLC P.O. Box 300) informed Council that he had been contacted by the Pierce County Public Works Department to place signs on his property in DuPont and expressed his support for marketing efforts.

Lorraine Overmyer (100 Brandywine Ave.) recommended holding the upcoming Council retreat in town and supporting local businesses. She also recommended the Council hire a facilitator and have box lunches. Ms. Overmyer expressed her concern for the Council holding a retreat before the two vacant Council positions are filled.

Scott Nicholson (General Manager, Glacier Northwest) expressed an understanding for citizens concerns regarding the mining expansion and stated that Glacier is prepared to address any concerns.

Mayor Jenkins stated that Glacier could provide an update during the next Council meeting on March 11th.

Approval of Consent Agenda Items:

- Regular City Council Meeting Minutes – February 12, 2008;
- Separation Agreement;
- Interim Fire Chief Agreement.

Councilmember Westman moved item 7b to New Business. A motion was made and seconded to approve the consent agenda items as amended. Coffey/Trotter 5/0 motion carried.

Mayor Jenkins turned the meeting over to Deputy Mayor Coffey at 7:17 p.m.

Presentation:

Richard Schroedel highlighted one of Pierce County's Hazard Mitigation Plans. He discussed the role of FEMA, funding, and plan requirements.

Councilmember Wilcox inquired about which entity if any, would monitor compliance.

Mr. Schroedel replied that there is no such requirement in the plan.

Discussion Items:

Fire Service Task Force (FSTF) Report

Bob Barto, Chair of the FSTF thanked all the members for their time and talent. He highlighted the three meetings the FSTF has held to date. He stated that they have established a base of knowledge and that their goal is to find solutions and determine associated costs.

Councilmember Ehrenreich stated that he appreciated the approach the FSTF was taking.

Resolution Reauthorizing the Parks Agency

City Administrator McDonald stated that this is the same reauthorization process as the Planning Agency in compliance with City Council Rules of Procedure Section 9.3. He recommended bringing back a Resolution at the March 11th Council Meeting.

Council discussed whether or not to set terms, creating a job description, and the agency adopting policies and procedures similar to what the Planning Agency had done.

City Administrator's Report:

Provided an update on:

- Visitor Readiness Task Force meeting held on February 25th, three subcommittees formed, will meet quarterly, next meeting May 5th. Cultural Heritage-Chair Lee McDonald, Event Marketing/Destination Promotion-Chair Cara Mitchell, and Business Relations-Chair Mike Davis;
- March 6th City Open House;
- Operation Support our Troops scheduled for March 4th 6:30 p.m. at City Hall;
- Reported on the Puget Sound Partnership Effort and requested a Council Volunteer. Councilmember Ehrenreich volunteered;
- March 15th is reserved for the Council retreat, at Patriot's Landing 8am to noon; *Councilmember Wilcox* inquired about the format. City Administrator McDonald stated that the themes are building team work, communication, and process. *Councilmember Coffey* stated that the retreat was scheduled in town and that they are searching for a facilitator at a reduced cost which has been difficult. She stated that the

Council decided to hold a retreat now to build the framework and schedule an additional retreat when the two new Councilmembers were aboard.

Councilmember Reports:

Councilmember Coffey provided an update on a meeting with Pierce Transit regarding service to DuPont and stated that a Town Hall meeting on this subject will be scheduled in September.

Councilmember Wilcox expressed concern for pedestrian safety and recommended additional signage at crosswalks and throughout town. He also requested signage to limit parking on the streets in the business district to 30 minutes. He informed Council that there is a group in DuPont that is very interested in transportation and that it is an important issue. He stated that Council will be following this issue. Mr. Wilcox stated the he attended a Historical Society meeting and assured citizens that we are preserving our history. He added that Family Circle Magazine has an article on DuPont in their most recent issue.

New Business:

Resolution Reauthorizing the Planning Agency

City Administrator McDonald provided background information on the proposed Resolution and recommended approval.

Councilmember Westman expressed opposition to term limits on the Parks and Planning Agencies.

City Administrator McDonald stated that this issue could be addressed in an Ordinance to amend the DuPont Municipal Code. He stated that the proposed Resolution is just an authorization to continue the Planning Agency.

Councilmember Trotter expressed support for continuing the Planning Agency. She recommended setting the term limits in an Ordinance consistently for both Agencies and discussing them when that Ordinance is brought to Council.

Councilmember Coffey expressed her desire for adding a requirement to be a registered voter, developing a preset interview process and questions. She recommended a study session.

A motion was made and seconded to approve a Resolution reauthorizing the Planning Agency. Trotter/Westman 5/0 motion carried. Resolution No. 08-858

Claim Vouchers List – February 26, 2008

Councilmember Westman expressed concern for the amount of overtime in the Fire Department. Acting Fire Chief Bob Merritt stated that the reasons for the overtime are a result of long overdue leave and kelly days for the staff, illness on staff, and maintaining a minimum staff requirement on each shift.

A motion was made and seconded to approve the claim vouchers dated February 26, 2008. Westman/Wilcox 5/0 motion carried.

Work Session to Discuss the Council Vacancy Process

Councilmember Coffey opened the Work Session at 8:08 p.m.

Council discussed the application, application process, evaluation and rating scale, interview questions, interview dates, and appointment and swearing in of the new Councilmembers.

Councilmember Coffey ended the work session at 9:04 p.m.

Public/Council Comment:

Councilmember Westman reported on the removal and resurrection of the Historic Gate House and Pillars. He stated that due to the condition of the Gate House that only some of the original materials could be used in the resurrection.

Councilmember Coffey encouraged Council to attend the upcoming CTED conference.

Councilmembers Wilcox and Westman expressed interest in attending the conference.

Adjournment:

The meeting was adjourned at 9:08 p.m.

City of DuPont:

Tamara L. Jenkins, Mayor

Attest:

Erin Larsen CMC, City Clerk