

**City of DuPont  
Regular City Council Meeting  
August 12, 2008  
7:00 p.m.**

**Call To Order:** Mayor Jenkins called the meeting to order at 6:30 p.m. and immediately went into executive session for 30 minutes to discuss potential litigation as outlined in RCW 42.30.110(i). The executive session was adjourned at 7:00 p.m. No action was taken.

**Regular City Council Meeting  
7:00 p.m.**

Mayor Jenkins called the Regular City Council meeting to order at 7:05 p.m.

**Roll Call:** Those present were Mayor Jenkins and Councilmembers Bailey, Coffey, Ehrenreich, Marin, Westman, and Wilcox. Councilmember Trotter was excused.

**Staff Present:** Those present were, Assistant City Administrator/Finance Director Masko, City Administrator McDonald, City Attorney Beckwith, City Clerk Larsen, Interim Fire Chief Merritt, Interim Police Chief Goodpaster, Public Works Director Zahn.

**Pledge:** Councilmember Westman led the flag salute. The flag salute was followed by a moment of silence to honor our Military.

**Presentations:** Representatives from the Law Enforcement Support Agency (LESA) and the Pierce County Long Term Care Ombudsman Program were not in attendance to provide scheduled presentations.

Darrell Reeck, Chair of the Citizen Transportation Committee introduced committee member Linda B. Cumberbatch. Together they provided information on a Transportation Survey developed for the citizens of DuPont to obtain feedback on transportation needs. They requested that all citizens take the survey and rally together to bring additional transportation to DuPont. They stated that the survey is currently on the City's website and needs to be completed by October 31<sup>st</sup>. They stated that hard copies would be available for citizens who do not have internet access.

Councilmember Coffey thanked the Transportation Committee and added that they have also met with some of the businesses in DuPont to obtain a letter of support for additional transportation services in DuPont. She stated that they also met with Sound Transit and were informed that they intend to pave the gravel parking lot at the Park and Ride facility within the next year.

**Agenda Item: 7a**

**Approval of Agenda:** Mayor Jenkins pulled item 5 to allow time for her to interview the candidate for the Parks Agency. She also removed item 9b Mayor's mid-year Report and item 17, Executive Session. Councilmember Westman moved items 8f, Contract renewal for Interim Police Chief Services and 8g, Contract renewal for Interim Fire Chief Services to new business. A motion was made and seconded to approve the agenda as amended. Coffey/Westman 6/0 motion carried.

**Public Comment:** None

**Approval of Consent Agenda Items:**

- City Council Special Meeting Minutes – July 15, 2008;
- Regular City Council Meeting Minutes – July 22, 2008;
- City Council Special Meeting Minutes – July 29, 2008;
- Claim Vouchers List – August 12, 2008;
- Resolution Updating Fees;

A motion was made and seconded to approve the consent agenda items as amended. Coffey/Westman 6/0 motion carried. Resolution No. 08-352

**Discussion Items:**

**Department Briefing: Police Department**

*Interim Police Chief Goodpaster* provided an overview of the Police Department staffing, duties, calls for service, training, and goals. He also provided information on policy and procedure updates, traffic enforcement, the 800MHz transition, and the property room audit.

*Mayor Jenkins* thanked Interim Chief Goodpaster for the quality of his work and providing consistency and stability in the Police Department.

Councilmember Wilcox inquired about drug and gang activity.

*Interim Chief Goodpaster* stated that we have seen some gang affiliation but no organization in town. He stated that drugs are found in all communities but are not a huge problem here in DuPont.

**Mayor's Report:**

- Announced that the mid-year report will be presented at the first meeting in September;
- Requested that the City Clerk read letters awarding Dawn Masko two Budget & Finance awards;
- Provided a list of projects in order of priority for consideration for capital project grant funding: Train Canopy, Community Center, Transit Parking, Cultural Resources Signage, Museum, and Skateboard Park;
- Announced the Operation We Love our Military Event on August 22<sup>nd</sup> and 23<sup>rd</sup>;
- Announced the next summer concert series on August 27<sup>th</sup>;
- Announced that the 494<sup>th</sup> Brigade will be activated on September 21<sup>st</sup>;
- Provided an update on a meeting at General Jacoby's home for DuPont to become more connected with Ft. Lewis;

**City Administrator's Report:**

- Provided an update on the progress of the Civic Center project stating that we are still on schedule.

## Agenda Item: 7a

- Informed Council that we have received documents from Quadrant for the transfer of Historic Properties to the City. They will be on the next Agenda in September;
- Provided an update on the meeting with Sound Transit Friday to further develop the Park and Ride Facility over the next couple of years;
- Reported that the antique Fire Engine has been moved into storage and covered.

### **New Business:**

#### **Ordinance Adopting a Commute Trip Reduction Plan**

*City Administrator McDonald* provided a new document including track changes. He introduced *Carolyn Hope* from Perteet to answer questions on the proposed plan.

A motion was made and seconded to adopt an Ordinance adopting the City of DuPont Commute Trip Reduction Plan dated June 2008. *Coffey/Wilcox*

*Councilmember Ehrenreich* inquired about the City's obligations and the financial gap.

*Councilmember Coffey* expressed concern for any unfunded mandates.

*Ms. Hope* stated that there is a County wide gap and that they will try to coordinate a financial plan between all agencies. The goal is to find other funding sources. She confirmed that the city's obligation is to include the Commute Trip Reduction strategies in to the Comprehensive Plan and make a good faith effort to implement the plan by 2011.

6/0 motion carried. Ordinance No. 08-860

#### **Ordinance Amending DMC 25.115 Sign Code – First Reading**

*City Administrator McDonald* provided background information on the proposed changes to the Sign Code. He stated that *Don Dresser*, Chair of the Planning Agency was in attendance to answer any questions the Council may have.

*Mr. Dresser* stated that the Planning Agency's recommended changes are intended to clarify signs in the business district and political signs. The Agency did not make recommendations to address parks, trails or historical sites at this time.

*Council* inquired about political signs in the right of way, the process to takedown signs, permitting banners in the down town business district and on Center Drive, portable signs, consistent code language, sign permit fees, digital and illuminated signs. *Mayor Jenkins* requested public comments on the first reading of the proposed Ordinance.

*Ismail Arslangiray (DuPont LLC PO Box 300)* stated that he owns commercial property in DuPont and suggested that the 4foot by 8foot restriction be eliminated from the Code and recommended that existing businesses be grandfathered in. He stated that this restriction can negatively impact businesses.

*Councilmember Coffey* expressed concern for grandfathering in businesses and that the fines for penalty are too strict.

*Council* concurred to send the Sign Code back to the Planning Agency for additional editing.

#### **Ordinance Adopting Second Quarter Budget Adjustments**

*Assistant City Administrator/Finance Director Dawn Masko* highlighted the changes in the second quarter budget adjustment.

*Councilmember Coffey* inquired about the Music Festival donations.

*Assistant City Administrator/Finance Director Dawn Masko* stated that donations for the music festival were budgeted for 2008; however, since there was no festival the donations were collected for the "Operation We Love Our Military" event.

**Contract Renewal for the Interim Police Chief**

*City Administrator McDonald* stated that the contract for Ron Goodpaster has been extended an additional six months. Due to the recent resignation of Mike Pohl, there is a need for Interim Police Chief services.

*Councilmember Westman* stated that Interim Chief Goodpaster is performing an outstanding job for the City. He inquired about beginning the search for a permanent Chief. He stated that there is a provision in the Police Chief contract to begin a search but that this same provision was not in the Interim Fire Chief's contract. He recommended adding this provision to both contracts. He also inquired about the salary schedule and listing out the services in exhibit B.

*Councilmember Wilcox* concurred with Councilmember Westman stating that both interim Chiefs are top staff.

*Councilmember Coffey* expressed appreciation for the professionalism and stability that the Interim Chiefs are providing. She stated that she thought it would be pre-mature to consider replacing both Chiefs before next year.

*Councilmember Ehrenreich* concurred with Councilmembers Coffey and Wilcox. He disagreed that the time to replace the Chiefs should begin now.

A motion was made and seconded to approve the contract renewal for Interim Police Chief services. Wilcox/Bailey 6/0 motion carried.

**Contract Renewal for the Interim Fire Chief**

*City Administrator McDonald* stated that the contract for Interim Fire Chief services mirrors the previous contract and recommended approval.

A motion was made and seconded to approve the contract renewal for Interim Fire Chief services. Wilcox/Ehrenreich 6/0 motion carried.

**Public/Council Comment:**

*Jim Skinner (1463 Thompson Cir)* expressed support for the Council's decision to extend the Interim Police and Fire Chief's contracts. He also expressed concern for illegal signs being placed on Center Drive over the weekends.

*Ismail Arslangiray (100 Barksdale Ave)* stated that the Interim Chief's are doing an outstanding job and that we should consider hiring them on a permanent basis.

*Mayor Jenkins* stated that extending the contracts is a step in our process. She also announced the following meetings:

- August 26<sup>th</sup> Council Meeting cancelled;
- August 28<sup>th</sup> Fire Medic One BBQ 6pm;
- August 28<sup>th</sup> Town Hall Meeting EMS Fire Station next to Chief Leschi Park at 7pm;
- September 9<sup>th</sup> Council Meeting 7pm.

*Councilmember Ehrenreich* thanked Ms. Masko for a great Budget document stating that he has tremendous confidence in the work she does and it makes his job easier.

*Councilmember Bailey* inquired about a curfew for minors in City Parks.

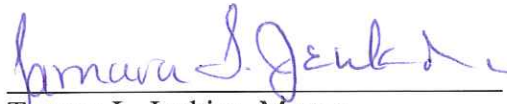
*Interim Chief Goodpaster* stated that it is currently 10pm; however, we are still working on changes to the Park Code.

*Councilmember Westman* expressed his appreciation for the Fire warning signs placed in PowderWorks Park and suggested that they also be placed on trails.

**Adjournment:**

Mayor Jenkins adjourned the meeting at 8:41 p.m.

**City of DuPont:**

  
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Tamara L. Jenkins, Mayor

**Attest:**

  
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Erin Larsen CMC, City Clerk