

AGENDA ITEM: 5a

City of DuPont

**Regular Meeting
February 8, 2005
7 p.m.**

Call To Order: Mayor Young called the meeting to order at 7:00 p.m. and led the flag salute.

Roll Call: Those present were Councilmembers Cumberbatch, Ehrenreich and Westman. Councilmembers Baird and Coffey were excused.

Staff Present: City Attorney Kerslake, City Administrator McDonald, City Clerk Larsen, Community Development Director Darling, Fire Chief Jensen, Interim Public Works Director Zahn, and Support Services/Finance Director Schauer. Police Chief Pohl was excused.

Presentation: Mayor Young introduced Steve Bailey from Pierce County Department of Emergency Management (DEM). Mr. Bailey gave a presentation on the Emergency Management Program.

Approval of Agenda: A motion was made and seconded to approve the agenda. 3/0 motion carried.

Approval of Consent Agenda Items:

- January 11, 2005 – Regular Council Meeting Minutes;
- Approval of Claim Vouchers List – January 11, 2005;
- Landscape Maintenance Contract with TruGreen;
- Contract renewal with Pierce County DEM;
- Contract with Pierce County DEM for a Hazard Mitigation Plan;
- Contract with Department of General Administration for Surplus Vehicles;

City Administrator McDonald added “felt the City is obligated to take action and that there would be legal consequences if they did not” to the January 11, 2005, minutes under the Community Park Mitigation Agreement section on page 3. A motion was made and seconded to approve the consent agenda as amended. Cumberbatch Ehrenreich 3/0 motion carried.

Department Reports:

Mayor Young requested comments from the Council on Department Reports. Staff addressed questions from Council regarding firefighter hiring, future Community Development projects, and EIS.

Mayor’s Report:

- Read a letter for Police Officer Dan Tenney and commended him for receiving a lifesaving award.

City Administrator’s Report:

- Report on upcoming topics including, side sewer policy and sewer rates.
- Update Parks Meeting for the Community
- Rainier Media Center Discussion coming soon
- Update Public Works Director Recruitment
- Congressman Smith to speak at next meeting
- Legislative Conference next week
- Steilacoom Historical School District Bond Measure and possible Resolution

Councilmember Ehrenreich commended City Administrator McDonald and Community Development Director Darling for a job well done at the Parks Meeting for the Community.

New Business:

Request for Qualifications - Facility Study

City Administrator McDonald provided background information on the Request for Qualifications proposal. He stated that one change was made on page 2 item 6 was changed to read “more general”. Cumberbatch/ Westman 3/0 motion carried.

Councilmember Ehrenreich apologized for not clearly understanding the information provided on this subject at the last meeting.

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Exempt Employee Salary Range

City Administrator McDonald provided background information on formally adopting exempt employee salary ranges. He stated that this is a requirement of the Personnel Policies and Procedures Manual.

Councilmember Ehrenreich recommended geographical diversity during the 2006 budget process.

Councilmember Westman inquired as to what guidelines the City uses to determine salaries.

Mayor Young stated that goals and performance measures for existing employees determine increases. He stated that qualifications determine salaries for new employees.

A motion was made and seconded to adopt the 2005 salary ranges for exempt employees. **Cumberbatch/Westman 3/0** motion carried.

Ordinance Amending the Model B&O Tax Ordinance

Support Services/Finance Director Schauer highlighted the only change to the existing ordinance. She stated that a calculation factor was stated incorrectly in section 6.

Councilmember Ehrenreich inquired about the collection of the funds.

Support Services/Finance Director Schauer stated that the funds were always collected properly.

A motion was made and seconded to adopt an ordinance amending section 6(A) of ordinance No. 04-781 regarding Business and Occupation Taxes as a second reading. **Cumberbatch/Westman 3/0** motion carried. Ordinance No. 05-792

Storm Drainage Easement Release

Community Development Director Darling provided background information on two easements. He stated that the City Engineer has reviewed the easements and recommended their release. A motion was made and seconded to authorize the Mayor to release the Storm Drainage Easement for Yehle Village Division 5, recording number 200109130965 and the temporary storm drainage easement for Yehle Village Division 6, recording number 200204030713.

Cumberbatch/Ehrenreich 3/0 motion carried.

Yehle Village Park Open Space and Covenant Release

Community Development Director Darling provided background information on releasing a covenant regarding distribution of parks and open space in Yehle Village. He stated that the City Attorney has reviewed the documents and recommends the release. **Westman/Cumberbatch 3/0** motion carried.

Ordinance Amending the Criminal Code

Mayor Young recommended a first and second reading of the ordinance because the city was out of date with state laws.

City Attorney Kerslake provided background information on the proposed ordinance stating that this would update the Municipal Code.

Councilmember Ehrenreich recommended just a first reading.

Councilmember Westman concurred.

Public/Council Comments:

Councilmember Westman commended staff on the Community Parks Meeting with the citizens. He also thanked all the citizens for their participation.

Adjournment:

A motion was made and seconded to adjourn the meeting. **Cumberbatch/Ehrenreich 3/0** motion carried.

Mayor Young adjourned the meeting at 7:54 p.m.

Steve Young, Mayor

ATTEST:

Erin Larsen
City Clerk